



Camp Counselor Job Description COPOCO Pool and Tennis Co-op Summer 2024

Camp Copoco is a day camp for children entering grades 1-6. In addition to tennis and swim lessons taught by skilled instructors, the camp includes arts and crafts, games, and nature activities. Camp COPOCO will be held during the weeks of July 1-3 & 5 and August 12-16, and will run from 8:30-3:30pm daily. The camp is operated by COPOCO, a member-owned pool and tennis co-op located in Concord, NH.

We are looking for energetic and responsible Camp Counselors to guide and ensure the safety of campers throughout their experience. Counselors will receive training and be involved in the planning and leading of recreational activities for campers during the non-instructional portion of each day. The Counselors play a critical role in creating a fun and safe environment for our campers!

General Qualifications:

- Must be at least 16 years of age, and have an interest in Recreation, Education, Early Childhood Development or other related field.
- Experience working with children preferred (camps, babysitting, etc.)
- Familiarity with a variety of recreation activities and the ability to teach some of those activities.
- CPR, ALS and/or Standard First Aid training/certification is beneficial.
- Ability to work well with children and a staff team, as well as deal tactfully with parents and other club members.
- Must be able to work both weeks of camp: July 5-8 and August 15-19.

Duties:

- Report to the Camp Director.
- Know, enforce, and follow general COPOCO policies and regulations as well as all specific safety guidelines associated with the camp program.
- Participate in periodic staff training, meetings and evaluations (will be scheduled).
- Plan, initiate, and coordinate various small and large group activities as assigned by the Camp Director.
- Maintain a clean and safe environment for all program participants.
- Supervise campers and ensure their safety, growth, and general well-being.
- Assist in establishing and maintaining a cooperative working relationship with the COPOCO community and staff.

- Maintain records and written evaluations relating to the specific areas of responsibility. Each counselor is expected to complete a summer evaluation at the end of the summer.
- Perform all other necessary functions as assigned.

Availability: July 1-3 & 15 and August 12-16, 8am – 4pm; Additional preparation time on a flexible schedule.

Pay: \$12/hour

How to Apply:

If you would like to be considered for this exciting and fulfilling role, please send your resume with relevant work or volunteer experience, and names and contact information of 2 references to copococlub@gmail.com. Applications are reviewed on a rolling basis.